

Sacramento River Conservation Area Forum
Board of Directors
Minutes

June 19, 2003
3:00 p.m.

Ordbend Park
Ord Ca.

Chair Jane Dolan called the meeting to order at 3:10 p.m. at the above location. It was determined there was a quorum of (13) voting members present.

County	Public Interest	Landowner	Agency
Butte	Jane Dolan	Shirley Lewis	
Colusa	(David Womble)	(Ben Carter) Tom Ellis, Alt.	
Glenn	Denny Bungarz	Don Anderson	
Shasta	Glenn Hawes	(Dan Gover)	
Sutter	Dan Silva	Russell Young	
Tehama	Bill Borrer	Brendon Flynn	
Yolo	Lynnel Pollock	Marc Faye	
Resources Agency			Mel Dodgin
Cal DWR		(Dwight Russell)	Stacy Cepello
Cal DFG			Diana Jacobs
State Reclamation Board			Pete Rabbon
US F&WS			Darrin Thome
US COE			(Mark Charlton)
Bureau of Reclamation			(Frank Michny)
Names listed in parentheses represent absences			
Resources Agency			Tim Ramirez
Manager Burt Bundy			
Assistant Pat Brown, Recording Secretary			

1. Public Participation, Unscheduled Matters - Tom Ellis informed the group of a book written by George Basye entitled "Battling the River" which details the history of RD 108. Anyone interested in obtaining a copy can call RD 108 at (530) 437-2221. Kelly Moroney, U.S. Fish & Wildlife Service (USFWS) announced there would be an opportunity to tour the Ordbend Unit Restoration Project following the Board meeting. The project has worked closely with neighbors and has incorporated several measures to help lessen adverse impacts to adjacent landowners.
2. Consent Calendar - Don Anderson moved to adopt the April 17th, 2003 minutes and the May 15th, 2003 minutes, seconded by Denny Bungarz. Motion passed by unanimous vote.
3. Election of Officers – The Chair opened discussion on the process involved when selecting a nominating committee, as well as the election of officers itself. Because of

the lack of a quorum at the last meeting, a nominating committee had not been established. It was noted there was a need for clarification as the by-laws do not specifically outline this process. With the upcoming strategic planning conference in July, there was a suggestion that election of officers be tabled until August because this will be one of the issues that will be addressed. Marc Faye moved that the election of officers be tabled until after the strategic planning conference in July, seconded by Brendon Flynn. The motion was passed by unanimous vote. During discussion, a suggestion had been made that the Board consider moving forward with establishing a nominating committee. Following the vote, the Chair asked if the Board wanted to appoint a nominating committee; Brendon Flynn moved that the Chair appoint a nominating committee consisting of two public interest representatives, two landowner representatives and one agency ex-officio, Tom Ellis seconded the motion. Motion passed by unanimous vote.

4. Agency Reports – Nothing to report at this time.
5. Consider Handbook Amendment for Adoption – Denny Bungarz moved that the Board adopt the revised Handbook language as presented in the board packets, seconded by Marc Faye. Motion passed by unanimous vote.
6. Discussion on Good Neighbor Policy Actions #1 and #2 – Discussion opened on the consideration of adopting the project fact sheet and review process which have evolved around some of the issues raised in the Good Neighbor Policy (GNP). The project fact sheet offers contact information but the process offers the opportunity to ask questions that relate to policy actions #1 & #2 in the GNP. Anjanette Martin, TAC Chair, noted that the agencies want a credible project review process with a paper trail for each project that shows the resolution. Tom Ellis read a statement from Ben Carter requesting that GNP policy actions #1 & #2 be adopted as SRCAF Board policy and incorporated into the project review process. Others felt the adoption of the GNP actions should be postponed until there is additional Board discussion because there had been a change to some of the language since the last review by the Board. During discussion it was determined that adoption of the GNP actions #1 and #2 needs to be separated from adoption of the fact sheet and project review process; Brendon Flynn moved that the Board adopt the draft GNP policy actions #1 and #2, Denny Bungarz seconded the motion. Motion passed by unanimous vote.
Denny Bungarz moved that the Board adopt the Project Fact Sheet and Review Process as Board policy, noting that the GNP, through Actions #1 & 2, is included by reference as part of the process, seconded by Lynnel Pollock. Motion passed by unanimous vote.
7. Strategic Planning Process –Marc Smiley gave an overview of the objectives and status of the strategic planning process. He is currently gathering background information through a questionnaire that was sent to the Board, a meeting with the Board members in May, and several focus group meetings with a wide variety of stakeholders. Marc will also be doing interviews with several others in the near future. All of the information gathered in this process will be compiled into a pre-planning report. Following the planning conference in July, the Board will receive a series of draft plans for their review.

Jeff Sutton, Family Water Alliance, suggested that all of the information gathered through the process be made available. Whether all of the details in the background report is appropriate to distribute to everyone will be left up to the Board. Marc discussed some of the specific feedback he had received to this point that indicated the Forum was identified as a good information source and place to come to advocate for the River and its users; that there needed to be a clear decision-making process; and that the organization should be less passive, that it should “make things happen”. Marc discussed the deliverables from this contract which include the pre-planning assessment (questionnaire, interviews, & focus group meetings), training packet, planning conference, and a strategic and operational plan. Work is scheduled to be completed by the end of 2003; Marc will serve in an advisory capacity for 2 months beyond the completion date.

8. Board Committee Reports –

- *Executive Committee* – The Committee discussed the upcoming planning conference at the Bridge Bay Resort on July 30th and 31st. The Chair urged everyone to attend as participation is critical to the success of the planning process.
- *Landowner Assurances Committee (LAC)* – In the absence of Chair Ben Carter, Shirley Lewis gave an overview of the June 12th LAC meeting. There had been a request at the meeting for a breakdown of the number of private and habitat owners that were represented in the total ownership acreages in the conservation area. Carol Wright, Sacramento River Preservation Trust, had raised the question of whether or not a process was in place when the LAC makes a recommendation to the Board without a consensus of the committee. If there are differing opinions, should there be a vote and by whom? The committee proposed the following process: If the LAC makes a recommendation to the Board that does not have full agreement of the members, there will be a vote on the recommendation, by the voting members only, and the differing opinions will go forward to the Board in writing. The Chair had also discussed the current direction of the LAC and what the next steps should be for the committee. The next meeting will be held on Wednesday, July 16th, 2:00 p.m. at the Farm Bureau office in Colusa. The Chair had indicated he would extend an invitation to Steve Shaffer or Casey Walsh-Cady from the Working Landscapes Committee to attend the meeting. Casey was present at the Board meeting and responded that there would be a representative at the next LAC meeting.
- *Technical Advisory Committee (TAC)* – Anjanette Martin, Chair, reported on the June 3rd meeting. Discussion included the project fact sheet and a review of the electronic version of the fact sheet. It was determined that information on a project needs to be distributed to the TAC members 10 days prior to the meeting to allow time for review. The committee also received updates on two projects, Pine Creek Restoration Project and Del Rio Wildlife Area. The next TAC meeting will be August 5th, 9:30 a.m., at the Willows City Hall.

9. Manager's Report – Burt Bundy, SRCAF Manager, reported on several projects:

- *Hamilton City* - a workgroup meeting was held on June 3 to continue discussion on the various possible levee locations and cost allocations; a public workshop was held on June 12th.
- *Woodson Bridge* – The consultant, Ayres Associates, has begun to move forward with discussions with landowners as part of the feasibility phase of this project. The SRCAF will help to coordinate public meetings and will make provide information on this project as it becomes available.
- *Colusa Sub-reach* – A Board Steering Committee has been named to work with The Nature Conservancy on the study of the 20-mile reach of the River between Colusa and Princeton. The Committee consists of Colusa and Glenn County Forum members Ben Carter, David Womble, Denny Bungarz and Don Anderson and Armand Gonzales, a representative from the Department of Fish and Game (DFG). Burt is in the process of contacting members of that Committee to set a meeting date.
Burt asked that the Board members contact the SRCAF office as soon as possible regarding the planning conference at the end of July to advise if they will be able to attend.

Diana Jacobs, DFG, informed the group that the Governor just announced the appointments for the Bay-Delta Authority, including the appointment of Patrick Wright as Executive Director. Information on the appointments is available on the website: calwater.ca.gov.

10. Next Meeting – The next Board meeting will be held on August 21st in Willows at the Monday Afternoon Club.

The meeting was adjourned at 5:00 p.m. A tri-tip and catfish barbeque followed the Board meeting.